



WATER

RESIDENTIAL SERVICE CONNECTION REQUEST AGREEMENT

1. I agree that the service connection excavation will be done per drawing #NCB-W1 or #NCB-W2 as shown on the attached sheets. If the service connection excavation is not constructed per the attached drawings when District crews arrive, there will be an additional mobilization charge (District's cost for staff and equipment). The mobilization charge must be paid before work can be rescheduled.
2. I agree that the meter will be installed by the District and that any connection that is made without a meter and not done by a District crew will be considered an unauthorized connection and subject to an inspection, and/or a corrective action charge (District's cost for staff and equipment). The Inspection, and/or corrective action charge must be paid before the authorized connection and transfer can take place.
3. I agree that additional charges may be incurred if excavation or snow removal is required (District's cost for staff and equipment).
4. I agree that I must notify the District in writing on the attached SERVICE CONNECTION REQUEST FORM, by fax, mail or personal delivery 5 working days before the service connection excavation is ready. If notice is given and the service connection excavation will not be ready when scheduled, I will notify the District in writing at least 24 hours before the scheduled day. I understand that if I do not cancel before District staff responds to install the service connection, I will be charged a mobilization charge. The mobilization charge must be paid before rescheduling the service connection work.
5. I understand that water charges will begin from the date that the water meter is installed, regardless of use. Monthly water billings for any existing water service, once activated, are to continue in an owner's name or a qualified renter or tenant's name.

Signed

Date

Print Name



WATER SYSTEM SERVICE CONNECTION REQUEST FORM

This form needs to be faxed to **530-587-1189** or dropped off at 11570 Donner Pass Rd at the upstairs counter (Engineering) **5 working days prior to open trench being ready .**

This date must be 5 working days minimum prior to excavation being ready.

| | |
|---------------------------------|------------------------------------|
| The Service Connection Location | Date that excavation will be ready |
|---------------------------------|------------------------------------|

Work Requested (Check one or both):

 Installation of Water Meter Meter Box Upgrade Other: _____

If service connection excavation will not be ready on the date listed above, the requesting party shall notify the District in writing at least one day before the ready date. If the District is not notified 24 hours in advance, then mobilization charges for District staff time will be assessed to the project cost.

Do Not Write Below This Line - For TDPUD use only

Installed By

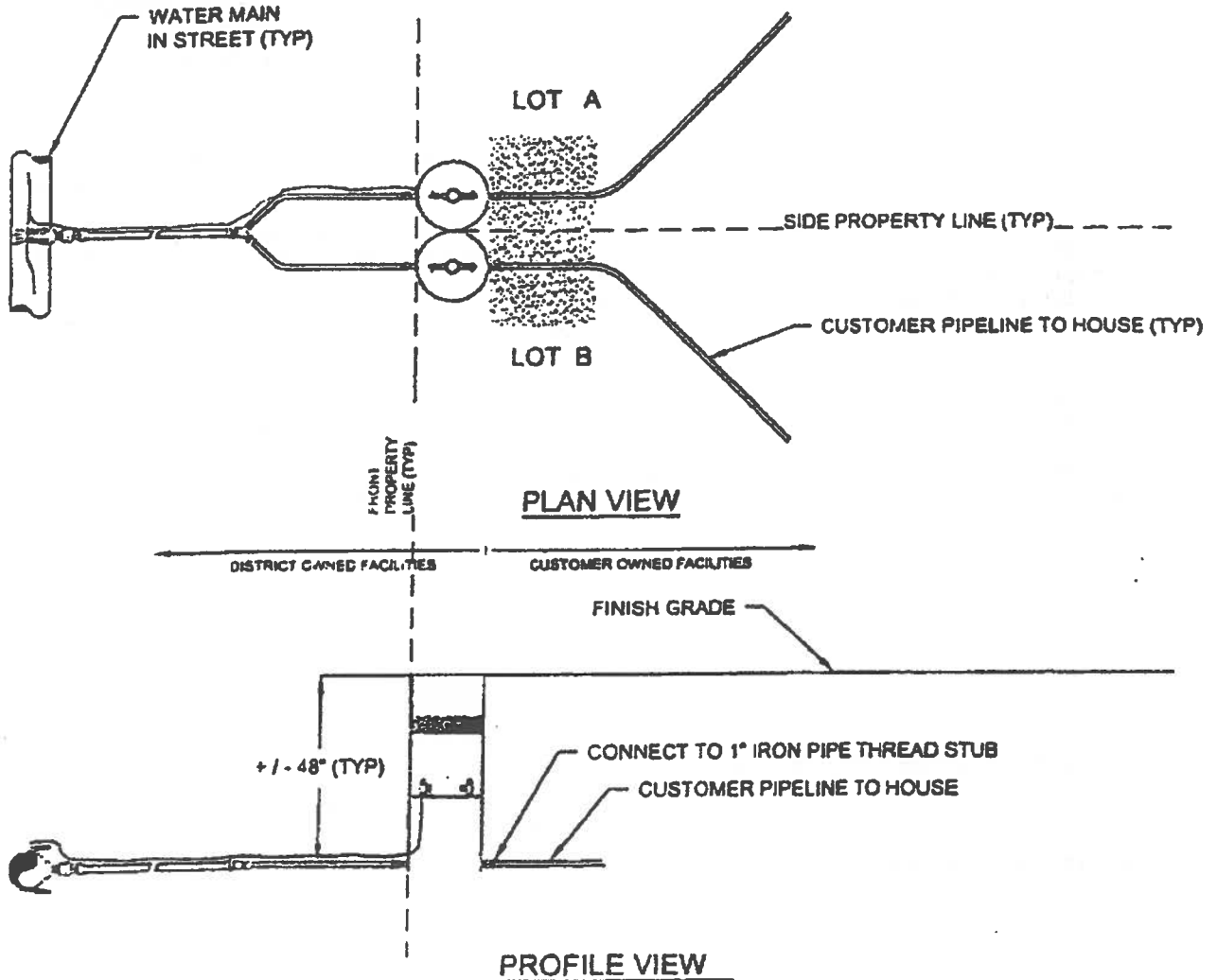
| | |
|---------------|-------------|
| Date Received | Received By |
|---------------|-------------|


Date Work Performed

If Work Not Performed, State Reason

CONSTRUCTION NOTES:

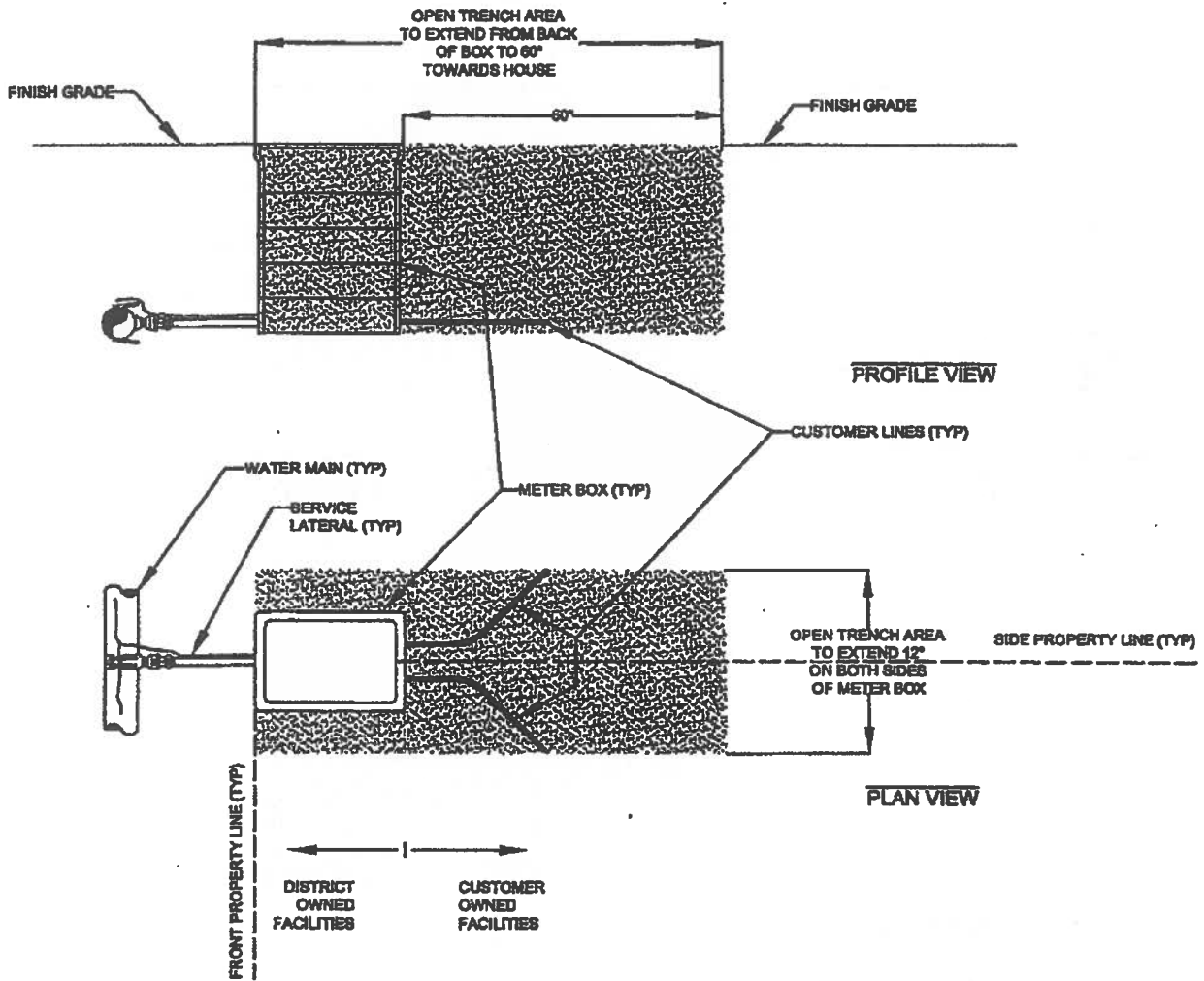
1. SHADED AREA INDICATES OPEN TRENCH AREA, TO BE EXCAVATED BY CUSTOMER.
2. CUSTOMER OWNED FACILITIES AND INSTALLATION PER BUILDING DEPARTMENT REQUIREMENTS.
3. METER INSTALLED BY DISTRICT. SCHEDULE METER INSTALLATION WITH DISTRICT (587-3896), ALLOW 7 TO 10 WORKING DAYS.
4. ALLOW 5 WORKING DAYS (M-F) AFTER SERVICE CONNECTION EXCAVATION IS OPEN FOR DISTRICT TO INSTALL METER. IF SERVICE CONNECTION EXCAVATION IS NOT DONE PER DRAWING, AND ADDITIONAL WORK IS REQUIRED TO MAKE THE CONNECTION OR THE INSTALLATION CAN NOT BE MADE, THEN THERE WILL BE A CHARGE BY THE DISTRICT FOR MOBILIZATION (THE DISTRICT'S COST FOR STAFF AND EQUIPMENT). THE ADDITIONAL MOBILIZATION CHARGE MUST BE PAID AND SERVICE CONNECTION MUST BE DONE PER DRAWING, BEFORE DISTRICT CREWS WILL RETURN TO DO CONNECTION WORK.
5. AFTER METER IS INSTALLED IT IS THE CUSTOMER'S RESPONSIBILITY TO BACKFILL THE SERVICE CONNECTION EXCAVATION. IF THE SERVICE CONNECTION SET IS NOT COMPLETED IN THE GIVEN 5 DAYS, THE CUSTOMER CAN BACKFILL THE SERVICE CONNECTION EXCAVATION AND IT WILL BECOME THE DISTRICT'S RESPONSIBILITY TO REOPEN THE SERVICE CONNECTION EXCAVATION AND DO THE SERVICE CONNECTION AND BACKFILL THE TRENCH AT NO EXTRA COST TO THE CUSTOMER. AT NO TIME WILL THE CUSTOMER BE ALLOWED TO CONNECT THE SERVICE THEMSELVES.




| TECHNICAL SPECIFICATIONS | | TYPICAL OPEN TRENCH METER PIT INSTALLATIONS | DRAWING # | REVISED |
|--------------------------|--|--|-----------|----------|
| | | | | NCB-W1 |
| | |  TRUCKEE DONNER Public Utility District | SCALE | |
| | | | NO SCALE | |
| | | | DRAWN | APPROVED |
| | | | MC | NK |

CONSTRUCTION NOTES:

1. SHADED AREA INDICATES SERVICE CONNECTION EXCAVATION AREA TO BE EXCAVATED BY CUSTOMER.
2. CUSTOMER OWNED FACILITIES AND INSTALLATION PER BUILDING DEPARTMENT REQUIREMENTS.
3. METER INSTALLED BY DISTRICT. ANY CONNECTION MADE WITH-OUT METER AND NOT DONE BY DISTRICT CREWS WILL BE CONSIDERED AN ILLEGAL CONNECTION AND SUBJECT TO AN INSPECTION, AND OR CORRECTION ACTION CHARGE (DISTRICT COST FOR STAFF AND EQUIPMENT).
4. CUSTOMER MUST NOTIFY DISTRICT FIVE (5) WORKING DAYS BEFORE THE SERVICE CONNECTION EXCAVATION IS TO BE OPENED. NOTIFICATION MUST BE SUBMITTED IN WRITING BY FAX, MAIL OR IN PERSON AT DISTRICT CUSTOMER SERVICE COUNTER.
5. ALLOW 5 WORKING DAYS (M-F) AFTER SERVICE CONNECTION EXCAVATION IS OPEN FOR DISTRICT TO INSTALL METER. IF SERVICE CONNECTION EXCAVATION IS NOT DONE PER DRAWING, AND ADDITIONAL WORK IS REQUIRED TO MAKE THE CONNECTION OR THE INSTALLATION CAN NOT BE MADE, THEN THERE WILL BE A CHARGE BY THE DISTRICT FOR MOBILIZATION (THE DISTRICT'S COST FOR STAFF AND EQUIPMENT). THE ADDITIONAL MOBILIZATION CHARGE MUST BE PAID AND SERVICE CONNECTION EXCAVATION MUST BE DONE PER DRAWING, BEFORE DISTRICT CREWS WILL RETURN TO DO CONNECTION WORK.
6. AFTER METER IS INSTALLED IT IS THE CUSTOMER'S RESPONSIBILITY TO BACKFILL THE SERVICE CONNECTION EXCAVATION. IF THE SERVICE CONNECTION SET IS NOT COMPLETED IN THE GIVEN FIVE (5) DAYS, THE CUSTOMER CAN BACKFILL THE SERVICE CONNECTION EXCAVATION AND IT WILL BECOME THE DISTRICT'S RESPONSIBILITY TO REOPEN THE SERVICE CONNECTION EXCAVATION AND DO THE SERVICE CONNECTION AND BACKFILL THE TRENCH AT NO EXTRA COST TO THE CUSTOMER. AT NO TIME WILL THE CUSTOMER BE ALLOWED TO CONNECT THE SERVICE THEMSELVES.



| TECHNICAL SPECIFICATIONS | | TYPICAL OPEN TRENCH WITH PRECAST CONCRETE BOXES | DRAWING # | REVISED |
|--------------------------|--|--|-----------|----------|
| | | | | NCB-W2 |
| | |  TRUCKEE DONNER Public Utility District | SCALE | |
| | | | NO SCALE | |
| | | | DRAWN | APPROVED |
| | | | MC | NK |