

REGULAR MEETING MINUTES
June 7, 2017

1. CALL TO ORDER

The meeting of the Board of Directors of the Truckee Donner Public Utility District was called to order at 6:02 P.M. in the TDPUD Board room by Vice President Laliotis.

2. ROLL CALL Directors: Paul Warmerdam, Joe Aguera, Bob Ellis, and Vice President Tony Laliotis

Absent: President Jeff Bender.

EMPLOYEES PRESENT: Steven Poncelet, Steve Hollabaugh, Regina Wise, Kim Harris, Jeremy Popov, Lauren Schaake-Hudson, Ian Fitzgerald, Michael Holley, and Shanna Kuhlemier.

CONSULTANTS PRESENT – none.

OTHERS PRESENT – Lisa Holan, Truckee resident; and Suzie Turnay, Truckee resident.

3. PLEDGE OF ALLEGIANCE

Director Ellis led the Pledge of Allegiance.

4. CHANGES TO THE AGENDA – Staff requested to pull Item 14 from the agenda.

5. PUBLIC INPUT

Vice President Laliotis called for public comment.

Lisa Holan

- Stated she was professional biologist, has lived in Truckee for 17 years, and is a rate payer.
- Stated the United States pulled out of the Paris Accord to the dismay from many Americans.
- Requested the Board to move toward 100% renewable due to this.
 - She understands the position of the District, it needs to balance rates and reliability but the community feels the issue of environment is critical.
 - Stated the District has met and exceeded renewables beyond the mandate.
 - Stated SMR's are not renewable energy and has its own problems
 - Expensive source of power not as robust as large nuclear.
 - Consider the downside as well
- Stated renewable is a civic responsibility for the children and whole world.

Suzie Turnay resident,

- Stated her concerns with SMR's.
 - Questioned the fuel replenishment and waste.
- Stated SMR's are carbon free and that is a great goal but the waste is not the solution.

Vice President Laliotis closed public comment.

6. DIRECTOR UPDATE –

Director Warmerdam stated his appreciation to the public for their comments. Wanted to let the public know that the comments will be taken into consideration while deliberating future projects.

Director Ellis concurred with the sentiments of Director Warmerdam.

Vice President Laliotis stated his appreciation for the public's input and voicing what the community's appetite is. Stated the District is committed to maximizing the renewable portfolio as evident that we have surpassed the States minimum requirement. Stated the District's commitment to balance to manage the power portfolio in the best interest of the community.

CONSENT CALENDAR

- 7. Consideration of a Contract for Workers' Compensation Insurance (Minute Order 2017-25).**
 - Authorize the General Manager to approve the workers' compensation insurance for July 2017 through June 2018.
- 8. Consideration to Replace Six Fleet Vehicles (Minute Order 2017-26).**
 - Award the purchase of four 1/2 ton and one 3/4 ton pickup trucks to Champion Chevrolet of Reno, Nevada for the amount of \$139,451.25 with a 10% change order authorization, not to exceed \$153,396, plus applicable tax.
 - Award the purchase of one Altec Model AN55E Bucket Truck to Altec Industries, Inc. for the amount of \$282,511 with a 10% change order authorization, not to exceed \$310,762, plus applicable tax.
 - Declare Units 202, 203, and 211 surplus and apply the sales proceeds to the Electric Vehicle Reserve Fund.
 - Declare Units 303, 304, and 305 surplus and apply the sales proceeds to the Water Vehicle Reserve Fund.
- 9. Consideration of Annual Resolutions for Special Tax: Old Greenwood and Gray's Crossing Communities Facilities Districts.**
 - Adopt Resolution 2017-08 requesting Nevada County to collect the special taxes for the Old Greenwood 03-1 Communities Facilities District; and
 - Adopt Resolution 2017-09 requesting Nevada County to collect the special taxes for the Gray's Crossing 04-1 Communities Facilities District.
- 10. Consideration of Annual Resolutions for the Donner Lake Assessment District.**
 - Adopt Resolution 2017-10 requesting Nevada County to collect the Donner Lake Assessment District No. 00-1 annual assessments for tax year 2017-2018.
 - Adopt Resolution 2017-11 requesting Placer County to collect the Donner Lake Assessment District No. 00-1 annual assessments for tax year 2017-2018.
- 11. Consideration of a Contract for Evaluation, Measurement, and Verification (EM&V) (Minute Order 2017-27).**
 - Authorize the General Manager to execute a contract with ADM Associates, Inc. for EM&V services for the 2017 Conservation Programs for \$29,133 with a 10% change order authorization for a total contract amount not to exceed \$32,046 with an option to extend for two one-year terms based on mutual agreement.

12. Consideration of a Contract with Ecology Action for Phase II of the District's Conservation Program. (Minute Order 2017-28).

- Authorize the General Manager to execute a contract with Ecology Action for the Safe-way commercial refrigeration retrofit project Phase II for an amount not to exceed \$62,394 with a 10% change order authorization for a total contract amount not to exceed \$68,634.

Vice President Laliotis called for public comment, there were none.

Director Ellis moved, and Director Warmerdam seconded, that the Board approve the consent calendar. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent.

ACTION

13. Consideration of the Audited Financial Report for FY16 and Accept the Audited Financial Reports for 2016.

Regina Wise provided a presentation which is available upon request. Keith Simovic, Auditor provided a presentation which is available upon request.

Vice President Laliotis called for public comment, there were none.

Director Comments:

- The presentation was excellent, there is a lot of information disseminated.
- Appreciates the in depth review the auditors do.
- Commended District staff and Moss Adams for a job well done.
- Appreciated Keith's comments about small threshold items that staff has already responded to.

Director Ellis moved, and Director Aguera seconded, that the Board approve the staff recommendation. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent.

15. Consideration of Voting for a Nevada County Local Agency Formation Commission (LAFCo) Special District Member.

Shanna Kuhlemier provided a presentation which is available upon request.

Vice President Laliotis called for public comment, there were none.

Director Comments:

- There has not been positive approach from Nevada County LAFCo towards the District.
- Both nominees have great resumes and the appearance will add positivity to the Nevada County LAFCo commission.
- All District Directors have served and/or volunteered in different capacities which helps them understand the time commitments to certain positions.
- Desire to have a fresh perspective and a new set of eyes on Nevada County LAFCo.

- Patricia Nelson seemed to have a desire to contribute to Nevada County LAFCo

Director Aguera moved, and Director Ellis seconded, that the Board vote for Patricia Nelson, and Direct the Vice President to mark and sign the ballot for the District, in the manner directed in the motion for the election of the Alternative Commissioner for Special District's to serve on Nevada County LAFCo. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent

16. Consideration of Participation in a Community Bike Share Program (Minute Order 2017-29).

Authorize the General Manager to execute a contract with the TTAD for the placement of five Zagster bicycles and a pick-up/drop-off bicycle station (not inclusive of District staff time or local site improvement costs) for an amount not to exceed \$9,000 plus a 10% contingency for a total amount of \$9,900.

Jeremy Popov provided a presentation which is available upon request.

Vice President Laliotis called for public comment, there were none.

Director Comments:

- We would buy five bikes but they could be returned to another station. Zagster tracks and ensures 5 bikes would be located at each station.
- Our responsibility is location. No staff time is needed beyond this.
- The concept is intriguing; however staff does not have experience with this.
- This type of project has been successful in other places.
- Airport District takes the administration burden.
- The District is not in direct competition with the local bike shops. This is a concern of the Board and will be monitored.
 - Local bike shops could be hired to maintain these bikes.
 - These bikes are different from most the stock in Truckee.
- The project is weather dependent, and will be used in the summer months only.
- The District's liability will be transferred to Zagster who holds an insurance plan of two million per occurrence and one million general liability.
- Collaborating with the Airport District will require a one year commitment.
- Zagster has experience in many areas and operated in diverse climates.
- The District will analyze the usage and report back to the Board in a year to see if there is support for a longer term.
- Stated a ten thousand dollar test, is a lot of money.
- Goes hand in hand with the Legacy Trail and a good community service.
- Could be helpful for electric vehicles, utilizing bikes during charging time.
 - Make sense it goes hand in hand with electric vehicles.
- Bike rental station is solar operated.
- The Airport District will be in charge of signage.
- The bikes have GPS.

General Manager Michael Holley stated:

- This project is outside of normal business practice of the District but the District is advocating for electric vehicles.
- This is a policy decision for the Board. The question is; do we participate for the community.
- During electric vehicle charging people are stuck but the project allows people to interact within the community during charging time.
- With a one year pilot project, the Board could consider participating or not.
- Sees this as a opportunity for some economic and healthy development.
- Application on phone guides you to the nearest location for rentals.

Director Ellis moved, and Director Aguera seconded, that the Board approve the staff recommendation. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent.

ROUTINE BUSINESS

17. Treasurers Report: May 31, 2017

a) Approval of the Treasurers report of fund balances as of April 31, 2017.

Vice President Laliotis called for public comment, there were none.

Director Warmerdam moved, and Director Aguera seconded, that the Board approve the fund balances. The motion passed unanimously (4-0). President Bender was absent.

b) Approval of disbursements for May 2017.

Vice President Laliotis called for public comment, there were none.

Director Aguera moved, and Director Warmerdam seconded, that the Board approve the fund balances and the disbursements. The motion passed unanimously (4-0). President Bender was absent.

18. Approval of Minutes May 3, 2017.

Vice President Laliotis called for public comment, there were none.

Director Ellis moved, and Director Warmerdam seconded, that the Board approve the minutes. The motion passes unanimously (4-0). President Bender was absent.

CLOSED SESSION – 7:09 p.m.

19. Closed Session Pursuant to Government Code Section 54957, Public Employee Performance Evaluation – General Manager' Performance Plan Review. No reportable action.

ADJOURNMENT - 8:00 p.m.

Director Aguera moved, and Director Ellis seconded, that the Board adjourn the meeting at 8:00 p.m. The motion passed unanimously (4-0). President Bender was absent.

There being no further business before the Board, the meeting was adjourned at 8:00 p.m. to the next scheduled meeting of the Truckee Donner Public Utility District on July 19, 2017 at 6:00 p.m.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT



Tony Laliotis, Vice President

Prepared by 
Shanna D. Kuhlemier, CMC, Deputy District Clerk