

REGULAR MEETING MINUTES
May 3, 2017

1. CALL TO ORDER

The meeting of the Board of Directors of the Truckee Donner Public Utility District was called to order at 6:00 P.M. in the TDPUD Board room by Vice President Laliotis.

2. ROLL CALL Directors: Paul Warmerdam, Joe Aguera, Bob Ellis, and Vice President Tony Laliotis.

Absent: President Jeff Bender.

EMPLOYEES PRESENT: Steven Poncelet, Kathy Neus, Brian Wright, Neil Kaufman, Steve Hollabaugh, Regina Wise, Kim Harris, Michael Holley, and Shanna Kuhlemier.

CONSULTANTS PRESENT – none.

OTHERS PRESENT – Erin de Lafontaine, John Beyer, and Suzie Tarnay.

3. PLEDGE OF ALLEGIANCE

Director Aguera led the Pledge of Allegiance.

4. CHANGES TO THE AGENDA – Staff requested to pull item number 14 off the agenda.

5. PUBLIC INPUT

Vice President Laliotis called for public comment.

Erin de Lafontaine spoke:

- Is a member of the new Democratic Club, not speaking on behalf of the club but as a citizen.
- Has concerns with the use and purchasing of nuclear power.
- Requested the TDPUD joint the City of South Shore to have clean energy and renewable power.

Vice President Laliotis closed public comment.

6. DIRECTOR UPDATE

PUBLIC HEARING

7. Hold a Public Hearing Related to Adoption of the Annual Electric and Water Standby Charges and Adopt Certain Resolutions Related to the Item.

Vice President Laliotis opened the public hearing at 6:06 p.m. and called for public comment, any persons wishing to speak in opposition to or in support of continuing the Electric and Water Standby Charges, there were none.

Vice President Laliotis closed the public hearing.

1) Conduct a Public Hearing to accept comments on establishing Electric and Water standby charges.

Adopt the following resolutions:

2) Resolution 2017-04 Continuing and Fixing Electric Standby Charges for Fiscal Year 2017-2018;

3) Resolution 2017-05 Continuing and Fixing Water Standby Charges for Fiscal Year 2017-2018;

4) Resolution 2017-06 Fixing and placing Electric and Water Standby Charges on County of Nevada Tax Roll for Collection; and

5) Resolution 2017-07 Requesting Collection of Electric and Water Standby Charges on Placer County Tax Roll.

Director Warmerdam moved, and Director Ellis seconded, that the Board approve the staff recommendation. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent.

CONSENT CALENDAR

8. Consideration of the Award of a Contract for Property, Liability, and Cyber Insurance (Minute Order 2017-16).

- Authorize the General Manager to execute contracts presented in the InterWest Renewal Proposal for the property, liability, and cyber insurance for the period beginning June 1, 2017 and ending June 1, 2018.
- Authorize the General Manager to execute an additional one-year contract for insurance brokerage services, for June 1, 2017 and ending June 2, 2018 including a brokerage fee not to exceed \$44,000.

9. Consideration of Awarding a Contract for Land Surveying Services (Minute Order 2017-17).

- Authorize the General Manager to execute a contract for surveying services with MAPCA Surveys, Inc. in the amount of \$48,000 plus a 15% change order allowance, for a total amount not to exceed \$55,200.

10. Consideration of a Change Order for the Design of the District's Administration Building Remodel (Minute Order 2017-18).

- Authorize an additional change order for the Foyer and Lobby Remodel in the amount of \$11,700 for an increase in the scope of work, for a total project amount of \$59,990 .

11. Consideration for the Approval of the Purchase of the Southside Well Automated Bulk Water Fill Station (Minute Order 2017-19).

- Award a contract for the purchase of the Southside Bulk Water Filling Station to Elemech, Inc. in the amount of \$46,870, plus tax, and a 10% change order allowance, for a total amount not to exceed \$51,557 plus tax.

12. Consideration to Award a Contract for the Construction of the Ponderosa Palisades Hydro Pump Station Concrete Block Building (Minute Order 2017-20).

- Award a construction contract for the Ponderosa Palisades Block Building Construction 2017 to Brian Moore Masonry, in the amount of \$16,250, plus a 10% contingency, for a total amount not to exceed \$17,875.

13. Consideration to Award a Contract for Geotechnical Testing Services (Minute Order 2017-21).

- Authorize the General Manager to execute a contract for Geotechnical Testing Services with Construction Materials Engineers in an amount not to exceed \$35,000.

14. Consideration to Approve the California State Water Board's Invoice (Minute Order 2017-22).

- Authorize the General Manager to remit payment to the State Water Resources Control Board for the annual Water System Fees associated with the Truckee-Main System and the Truckee-Hirschdale System, for the total invoiced amount of \$35,302.

15. Consideration of Approval of Cost for the Mutual Aid Received During Storm Events of January 2017 (Minute Order 2017-23).

- Authorize the General Manager to approve the following invoices for payment for mutual aid assistance received during the January storms:
 - 1) Plumas-Sierra Rural Electric Cooperative for \$68,864.74
 - 2) City of Roseville, California for \$63,111.31

Vice President Laliotis called for public comment, there were none.

Director Comment:

- Regarding the surveying item and in light of the housing situation is there a possibility to use a scoring criteria for "local" business?
 - Understand the PUD has a local preference of 5%, but using the scoring for local businesses using local employees having a scoring option during the process. A local contractor could be Truckee/Tahoe area.
 - The District will look into this.

Director Ellis moved, and Director Warmerdam seconded, that the Board approve the consent calendar. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent.

ACTION

16. Consideration to Award the District's 2017 Pipeline Replacement Project (Minute Order 2017-24).

Neil Kaufman provided a presentation which is available upon request.

Vice President Laliotis called for public comment, there were none.

General Manager Michael Holley stated that Aspen Developers submitted a letter to requesting the Board "through out" the low bid.

District Counsel provided an opinion to waive the minor irregularity as the higher amount for mobilization is inconsequential. It does not affect the amount of the bid and does not provide

an advantage over others bidding. There is not potential for favoritism, influence over others bidding, and does not affect the bid comparisons.

Director Comments:

- Mobilization covers monies up front for bonds and equipment movement. The PUD likes to limit this amount due to desire to have work in the field prior to substantial progress payments. This is staff's desire not a legal requirement.
- There is an October 15, 2017 deadline for completion.

Director Ellis moved, and Director Warmerdam seconded, that the Board approve the staff recommendation. The motion passed unanimously (4-0), by a roll call vote. President Bender was absent.

ROUTINE BUSINESS

17. Treasurers Report: April 30, 2017

a) Approval of the Treasurers report of fund balances as of March 31, 2017.

b) Approval of disbursements for April 2017.

Director Warmerdam moved, and Director Aguera seconded, that the Board approve the fund balances and the disbursements. The motion passed unanimously (4-0). President Bender was absent.

Vice President Laliotis called for public comment, there were none.

18. Approval of Minutes for April 4th & 5th, 2017.

Director Ellis moved, and Director Warmerdam seconded, that the Board approve the minutes. The motion passes unanimously (4-0). President Bender was absent.

CLOSED SESSION – 6:24 p.m.

President Bender joined the meeting at 6:30 p.m.

19. Closed Session Pursuant to Government Code Section 54957(a), District Security, Security Operations Manager, Kathy Neus. No reportable action.

20. Closed Session Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8 regarding APN 19-400-28 and 19-400-29. District Negotiator (s): General Manager, Michel D. Holley and Special Project Administrator, Kathy Neus. Under Negotiation: Price and Terms. No reportable action.

Director Warmerdam recused himself due to a potential conflict.

21. Closed Session Pursuant to Government Code Section 54957, Public Employee Performance Evaluation – General Manager' Performance Plan Review. No reportable action.

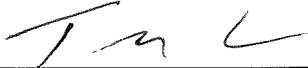
President Bender recused from this item due to a potential conflict and removed himself from the meeting at 7:40 p.m.

ADJOURNMENT - 8:00 p.m.

Director Warmerdam moved, and Director Aguera seconded, that the Board adjourn the meeting at 8:00 p.m. The motion passed unanimously (4-0). President Bender was absent.

There being no further business before the Board, the meeting was adjourned at 8:00 p.m. to the next scheduled meeting of the Truckee Donner Public Utility District on May 3, 2017 at 6:00 p.m.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT



Tony Laliotis, Vice President

Prepared by 
Shanna D. Kuhlemier, CMC, Deputy District Clerk