

REGULAR MEETING MINUTES
April 6, 2016

In accordance with District Code Section 2.08.010, the TDPUD minutes are action only minutes. All Board meetings are recorded on a digital format which is preserved in perpetuity and made available for listening to any interested party upon their request.

1. CALL TO ORDER

The meeting of the Board of Directors of the Truckee Donner Public Utility District was called to order at 6:00 P.M. in the TDPUD Board room by President Aguera.

2. ROLL CALL Directors: Paul Warmerdam, Bob Ellis, Tony Laliotis, and President Joe Aguera.

Absent: Director Jeff Bender

EMPLOYEES PRESENT: Steven Poncelet, Jeremy Popov, Kim Harris, Neil Kaufman, Regina Wise, Kathy Neus, Ian Fitzgerald, Brian Wright, Michael Holley and Shanna Kuhlemier.

CONSULTANTS PRESENT – Steve Gross.

OTHERS PRESENT – none.

3. PLEDGE OF ALLEGIANCE

Director Laliotis led the Pledge of Allegiance.

4. CHANGES TO THE AGENDA - Item 18 will be held in abeyance and continued to the regularly scheduled May 4, 2016 meeting.

5. PUBLIC INPUT

President Aguera called for public comment.

Seeing none, closed public comment.

6. DIRECTOR UPDATE – none.

CONSENT CALENDAR

7. Consideration to Award a Contract for Geotechnical Testing. (Minute Order 2016-19)
 - Authorize the General Manager to execute a contract for geotechnical testing services with CME in an amount not to exceed \$67,000 plus a 10 percent change order allowance for a total authorization not to exceed \$73,300.
8. Consideration of the Purchase of Meter Box Lids. (Minute Order 2016-20)
 - Approve the purchase of 122 meter box lids from DFW Plastics for a total of \$17,955 plus sales tax.
9. Consideration of Change Order No.1 for the Well 20 Pump and Motor Replacement Project. (Minute Order 2016-21)
 - Authorize Change Order No. 1 for the Well 20 Pump and Motor Replacement Project in the amount of \$19,500, for a total contract amount not to exceed \$84,180.

10. Consideration for Change Order No.1 for the Prosser Village Well Maintenance 2016 project. (Minute Order 2016-22)

- Authorize an additional change order allowance for the Prosser Village Well Maintenance 2016 Project in the amount of \$6,000, for additional maintenance work negotiated by the General Manager, for a total project amount not to exceed \$48,100.

11. Consideration to Amend the Adoption Agreement for the District's 401A Plan. (Minute Order 2016-23)

- Approve Resolution 2016-06 to amend and restate the Adoption Agreement for the District's 401(a) plan, to permit fixed employer contributions.

12. Consideration to Authorize Staff to Accept a Lenders Commitment Letter for the 2006 COPs Remaining Balance Refunding. (Minute Order 2016-24)

- Authorize District staff, Treasurer or General Manager to select a lender's commitment letter, subject to the Boards approval of financing documents.

13. Consideration of Scheduling a Public Hearing Related to Adoption of the Annual Electric and Water Standby Charges.

- Schedule a public hearing on May 4, 2016 at 6:00 PM for the purpose of receiving input on the adoption of annual electric and water standby charges.

14. Consideration of the Award of a Contract for Land Surveying Services. (Minute Order 2016-25)

- Authorize the General Manager to execute a contract for surveying services with MAPCA Surveys in the amount of \$31,800 plus a 15% change order allowance, for a total amount not exceed \$36,570.

15. Receive and Consider Annual Reports.

- Accept the Safety, Use of Board Room by outside organizations and Real Property and Easements, and the Encroachment Permit annual reports.

President Aguera called for public comment, there were none.

Director Ellis moved, and Director Warmerdam seconded, that the Board approve the consent calendar. The motion passed unanimously (4-0), by a roll call vote. Director Bender was absent.

ACTION

16. Consideration to Award the 2016 District Pipeline Replacement Project. (Minute Order 2016-26)

- Authorize the General Manager to execute a contract with Aspen Developers for the 2016 District Pipeline Replacement project in an amount of \$1,386,475.75 plus a ten percent change order allowance for a total authorization not to exceed \$1,525,000.

Neil Kaufman provided a presentation which is available upon request.

President Aguera called for public comment, there were none.

Director Comments:

- The old pipe will be abandoned in place after construction.
- Clarified the project area
- The bid met the engineers estimate.

Director Laliotis moved, and Director Warmerdam seconded, that the Board approve the consent calendar. The motion passed unanimously (4-0), by a roll call vote. Director Bender was absent.

17. New California Emergency Drought Regulations. (Minute Order 2016-27)

- Direct the General Manager to continue Stage 4 of Ordinance 2014-05 and define the restriction on outdoor irrigation of 2-days per week to be restricted to: Residential Customers Tuesday's and Friday's only; Non-Residential Customers Monday's and Thursday's only.

Steven Poncelet provided a presentation which is available upon request.

President Aguera called for public comment, there were none.

Directors Comments:

- Shifting irrigation is about 65% residential the rest non-residential.
- The state levied three Districts last year, and the fines were nominal.
- We had under 10 complaints last year.
- The District intends to reach the 25% requirement.
- The District is currently at 26%, received a warning letter from the State for not meeting 28% requirement.
- Compliance period is March to October.

Director Ellis moved, and Director Laliotis seconded, that the Board approve the consent calendar. The motion passed unanimously (4-0), by a roll call vote. Director Bender was absent.

WORKSHOP

18. Review of Water Quality Regulations Associated with Lead, Copper, and Radon.

- Receive this report and provide staff with any additional feedback.

It was the Board's consensus to hold this item in abeyance and continue to the May 4, 2016 meeting.

ROUTINE BUSINESS

President Aguera called for public comment, there were none.

19. Treasurers Report: March 31, 2016.

a) Approval of the Treasurers report of fund balances as of February 29, 2016.

Director Laliotis moved, and Director Ellis seconded, that the Board approve the Treasurer's report. The motion passes unanimously (4-0), by a roll call vote. Director Bender was absent.

b) Approval of disbursements for March 2016.

President Aguera moved, and Director Laliotis seconded, that the Board approve the disbursements. The motion passed unanimously (4-0), by a roll call vote. Director Bender was absent.

20. Approval of Minutes for March 2, 2016.

Director Laliotis moved with changes, and Director Ellis seconded, that the Board approve the minutes. The motion passes unanimously (4-0), by a roll call vote. Director Bender was absent.

CLOSED SESSION – 6:45 p.m.

21. Closed Session Pursuant to Government Code Section 54956.9(d)(2), Exposure to Litigation, one case – No reportable action.

22. Closed Session Pursuant to Government Code Section 54957, Public Employee Performance Evaluation -General Manager's Performance Plan Review – No reportable action.

Steve Gross recused from both items.

ADJOURNMENT - 8:21 P.M.

Director Laliotis moved, and Director Ellis seconded, that the Board adjourn the meeting at 8:20 p.m. The motion passed unanimously (4-0). Director Bender was absent.

There being no further business before the Board, the meeting was adjourned at 8:21 p.m. to the next scheduled meeting of the Truckee Donner Public Utility District on May 4, 2016 at 6:00 P.M.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT

Jeff Bender, Vice President

Prepared by _____
Shanna D. Kuhlemier, CMC, Deputy District Clerk