

REGULAR MEETING MINUTES
February 17, 2016

In accordance with District Code Section 2.08.010, the TDPUD minutes are action only minutes. All Board meetings are recorded on a digital format which is preserved in perpetuity and made available for listening to any interested party upon their request.

1. CALL TO ORDER

The meeting of the Board of Directors of the Truckee Donner Public Utility District was called to order at 6:04 P.M. in the TDPUD Board room by President Aguera.

2. ROLL CALL Directors: Paul Warmerdam, Bob Ellis, Tony Lalotis, Jeff Bender and President Joe Aguera.

EMPLOYEES PRESENT Michael Holley, Regina Wise, Tricia Philips, Jim Wilson, Ian Fitzgerald, Steven Poncelet, Jeremy Popov, Sanna Schlosser, Joe Horvath, and Shanna Kuhlemier.

CONSULTANTS PRESENT – none.

OTHERS PRESENT – none.

3. PLEDGE OF ALLEGIANCE

Director Bender led the Pledge of Allegiance.

4. CHANGES TO THE AGENDA - none.

5. PUBLIC INPUT

President Aguera called for public comment.

Dennis Chez,

- Has been a resident for 43 years.
- Provide anecdotal information on his development at Roxy Ridge.
- The pump station was built in 2005; very costly to the project.
- Was required to put a generator in the pump station; Mr. Chez did not have the money to complete. That has not been done.
- Stated Verizon Wireless put a tower on the site, when he did not receive what he felt was his fair share of the hookup fees. At that time he decided not to dedicate the pump station to the District.
- The District's administration stated if Dr. Chez was not going to dedicate the pump station, he would not be able to hook up any further lots to the pump station.
- Lost the house to foreclosure in 2015 and has been unable to sell any of the lots.
- Received a letter from the PUD that water would be cut off to the pump station (letter on file with PUD).
 - Doesn't want to tell the Board what Chief Bena said about the letter.
- Has requested to meet with Mr. Holley with Board member(s), is now requesting the Board direct Mr. Holley to come to an agreement in the best interest of the District and Mr. Chez.
 - Stated last week he had discussions with Mr. Holley and came to an agreement.

President Aguera stated the District is waiting for communication from the meeting last week. The Board hoped to have an update by the next meeting.

6. DIRECTOR UPDATE – none.

Director Bender attended Capital Day.

- Great and informative day.
- Discussed the possible approval of SB350; renewable requirements.
- Updated on net energy metering.
- Met with Brian Dahle. Stated Mr. Dahle is a great resource for the District.
- Met with Ted Gaines' staff, and looks forward to a good relationship with the next senator.
- Lots of information on electric vehicles.

CONSENT CALENDAR

7. Consideration of Purchasing a Replacement Line Truck. (Minute Order 2016-11)

- 1) Award the purchase of one Altec Model DM47B to Altec Industries, Inc. for the amount of \$340,668 with a 5% change order authorization, not to exceed \$357,702 plus tax.
- 2) Declare Unit 226 surplus and apply the sales proceeds to the Electric Utility Vehicle Reserve Fund.

8. Consideration of Extending a Contract for Evaluation, Measurement & Verification of the 2015 Conservation Programs. (Minute Order 2016-12)

- Authorize the General Manager to execute an amendment to extend the EM&V contract with ADM Associates, Inc. for one year for an amount not to exceed \$30,000 at the current contract terms and conditions.

9. Consideration of Awarding a Contract to The Family Resource Center for the 2016 ESP Program. (Minute Order 2016-13)

- 1) Authorize the General Manager to execute a contract with the Family Resource Center of Truckee for the 2016 ESP program for an amount not to exceed \$5,000.
- 2) Authorize the General Manager to extend the contract upon mutual consent, at the current contract terms and conditions, for two one-year periods, for a total amount not to exceed \$15,000.

10. Consideration of an Agreement for Alternative Counsel with Bold, Polisner, Maddow, Nelson, & Judson. (Minute Order 2016-14)

- Authorize the General Manager to execute a contract with Bold, Polisner, Maddow, Nelson, & Judson Law Firm as the District's alternative counsel.

President Aguera called for public comment, there were none.

Director Laliotis moved, and Director Ellis seconded, that the Board approve the consent calendar. The motion passed unanimously (5-0), by a roll call vote.

ACTION

11. Consideration of Purchasing a Second Transformer for Donner Lake Substation. (Minute Order 2016-15)

- Approve the purchase of a backup three-phase transformer from WEG Electric Corporation in the amount of \$281,400, plus a 10 percent change order allowance, for a total amount not to exceed \$309,540, plus tax.

Sanna Schlosser provided a presentation which is available upon request.

President Aguera called for public comment, there were none.

Director Comments:

- In the event a transformer goes down the District will serve the area from other substation(s).
- In sustaining reliability; the District should have a backup.

- The transformer would only be used for this site.
- Staff made provisions on the site to have a backup transformer but did not purchase a spare during the rebuild in the spirit of managing cash.
- Transformers have long shelf lives.
- Placing a transformer on the site during winter will create major issues.
- With the spare on-site, it would be about a day to get it replaced.
- The substation is serving Donner Lake and the western and northwestern portion of Tahoe Donner.
- The backup transformer would be available for the winter of 2016.

Director Ellis moved, and Director Bender seconded, that the Board approve the staff's recommendation. The motion passed unanimously (5-0), by a roll call vote.

12. Mid-Cycle Budget Review

- Accept this report and authorize the transfers as listed in the staff report.

Regina Wise and Jeremy Popov provided a presentation which is available upon request.

President Aguera called for public comment, there were none.

Director Comments:

- In the Water Utility Reserve fund which was attached to the staff report as attachment 5. The Board's goal is to have 3 million dollars to have on hand. We are under that goal but not on the reserve fund. So the cash is distributed to meet the Board's goal.
- FY16 employee count will be about 68 employees since the retirements that were planned have taken place.
- Discussion on staff's recommended transfers.
- Donner Lake substation was delayed for 10 years so the amount went up in that time.
- The underbuilt project was a reliability project in order to allow for the Donner Lake substation or the Tahoe Donner substation to be distributed to another substation.

Director Lalotis moved, and Director Ellis seconded, that the Board approve the staff's recommendation. The motion passed unanimously (5-0), by a roll call vote.

WORKSHOP

13. Discussion of 2015 Purchase Power Load, Resources, Peaks, and Comparison to 2015.

- Receive and comment on this report.

Joe Horvath provided a presentation which is available upon request.

President Aguera called for public comment, there were none.

Director Comments:

- There was a cost savings when the District transferred to UAMPS.
- The District has long term contracts for some renewables which is in-line should SB350 pass.
- Veyo project is carbon free but not renewable. The State of California will not give us credit, but it is a good investment and a lower cost resource.
- If the Board looks at nuclear plants, which would be a carbon free resource, the project will be in front of the Board in 2016. If the Board chooses to go this route it would come on board in 2024.
- Purchase power saved a lot of money even through the drought response.

It was the Board's consensus to receive this report.

ROUTINE BUSINESS

President Aguera called for public comment, there were none.

14. Treasurers Report: January 31, 2016.

a) Approval of the Treasurers report of fund balances as of December 31, 2015. Director Bender moved, and Director Ellis seconded, that the Board approve the Treasurer's report. The motion passes unanimously (5-0), by a roll call vote.

b) Approval of disbursements for January 2016. President Aguera moved, and Director Laliotis seconded, that the Board approve the disbursements. The motion passed unanimously (5-0), by a roll call vote.

15. Approval of Minutes for January 17, 2016. Director Laliotis moved, and Director Ellis seconded, that the Board approve the minutes. The motion passes unanimously (5-0), by a roll call vote.

CLOSED SESSION – 7:37 p.m.

16. Closed Session Pursuant to Government Code Section 54956.9(d)(2), Exposure to Litigation, one case - No reportable action.

17. Closed Session Pursuant to Government Code Section 54957, Public Employee Performance Evaluation -General Manager's Performance Plan Review – No reportable action.

Director Bender recused himself on one closed session item, due to a conflict of interest.

ADJOURNMENT - 9:20 p.m.

Director Laliotis moved, and Director Bender seconded, that the Board adjourn the meeting at 9:20 p.m. The motion passed unanimously (5-0).

There being no further business before the Board, the meeting was adjourned at 9:20 p.m. to the next scheduled meeting of the Truckee Donner Public Utility District on March 2, 2016 at 6:00 P.M.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT

Joseph Aguera, President

Prepared by _____
Shanna D. Kuhlemier, CMC, Deputy District Clerk