

**REGULAR MEETING**  
**May 20, 2015**

**In accordance with District Code Section 2.08.010, the TDPUD minutes are action only minutes. All Board meetings are recorded on a digital format which is preserved in perpetuity and made available for listening to any interested party upon their request.**

**1. CALL TO ORDER**

The regular meeting of the Board of Directors of the Truckee Donner Public Utility District was called to order at 6:00 PM in the TDPUD Board room by President Ellis.

**2. ROLL CALL**

President Bob Ellis Directors: Joe Aguera, Jeff Bender, and Tony Laliotis were present.

Absent: Director Paul Warmerdam.

**EMPLOYEES PRESENT**

Shanna Kuhlemier, Bob Mescher, Steven Poncelet, Kim Harris, Brian Wright, Stephen Hol-labaugh, Jim Wilson, and Michael Holley.

**CONSULTANTS PRESENT** Steve Gross

**OTHERS PRESENT** Barbara Cahill and Nancy Ellis

**3. PLEDGE OF ALLEGIANCE**

Director Bender led the Pledge of Allegiance.

**4. CHANGES TO THE AGENDA**

There were no changes to the agenda.

**5. PUBLIC INPUT**

President Ellis called for public comment, there were none.

**6. DIRECTOR UPDATE**

There were no Director updates.

**PUBIC HEARING**

**7. Conduct a Public Hearing on the Proposed Electric and Water Standby Charges. (Minute Order Number 2015-40)**

President Ellis opened the public hearing at 6:05 p.m.

President Ellis called for public comment, there were none.

President Elis closed the public hearing at 6:05 p.m.

**CONSENT CALENDER**

**8. Consideration of Resolutions Continuing Electric and Water Standby Charges.**

- Adopt Resolutions 2015-06, 2015-07, 2015-08, and 2015-09 Continuing and Fixing Electric and Water Standby Charges and place the collection on the Placer and Nevada County Tax Roll.
9. Set a Protest Hearing Date for AT&T and Hold in Abeyance the Pole Attachment Fee Implementation. (Minute Order Number 2015-41)
    - Schedule a protest hearing on June 8, 2015 to allow AT&T the opportunity to present its case for protesting the District's adopted pole attachment fees.
    - Hold in abeyance, until the protest hearing, the implementation of the pole attachment fees that were adopted by Resolution 2015-03.
  10. Consideration of Declaring Vehicle Surplus. (Minute Order Number 2015-42)
    - Declare Unit 342 as surplus, and apply equal portions of the sale proceeds to the Water and Electric Department Vehicle Replacement Funds.
  11. Consideration of Amending Resolution 2014-26 in Relation to the SCADA Building HVAC.
    - Amend Resolution 2014-26 and authorize the General Manager to enter into a contract with Mt. Rose Heating & Air Conditioning Inc., in the amount of \$59,000 plus a contingency of 10% for a total amount not to exceed \$65,900.
  12. Consideration of Fleet Repair from Silver State International Inc. (Minute Order Number 2015-43)
    - Authorize vehicle repairs at Silver State International Inc., for fleet repair, for a total not to exceed amount of \$15,386.

President Ellis called for public comment, there were none.

Director Bender moved, and Director Laliotis seconded, that the Board approve the consent calendar. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent.

## **ACTION ITEMS**

13. Consideration of the Award of a Contract for Property, Liability and Workers' Compensation Insurance. (Minute Order Number 2015-44)

Kim Harris provided a presentation which is available upon request.

### **Board Discussion:**

- The District will follow the Memorandum of Understanding with the Union 1245 for any actions required.
- Most of the increase is due to Workers' Compensation injuries.
- IntraWest has a loss control department that will work with the District utilizing a proactive approach. They will use education and training, job safety analysis and encouraging appropriate behavior while maintaining job function.
- The District has had claims in 2015, and the experience modification (X-Mod) is based on the last three years. The California rate carriers are based on actuarial data.

President Ellis called for public comment, there were none.

Director Laliotis moved, and President Ellis seconded, that the Board approve the staff recommendation. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent.

**14. Consideration of a Resolution to Commend Barbara Cahill for her Many Years of Service.**

Kim Harris provided a presentation which is available upon request.

President Ellis read and presented Resolution 2015-05.

President Ellis called for public comment, there were none.

Director Aguera moved, and Director Bender seconded, that the Board approve staff recommendation. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent.

At 6:25 p.m. President Ellis convened the meeting.

At 6:44 p.m. President Ellis reconvened the meeting.

**15. Consideration to Implement State 4 of Ordinance 2014-05 to Comply with the California State Water Resources Control Board's Emergency Drought Regulations. (Minute Order Number 2015-45)**

Steven Poncelet provided a presentation which is available upon request.

**Director Discussion:**

- Irrigation will be limited to Tuesday's and Friday's as of June 1<sup>st</sup>.
- The Tuesdays and Fridays are easier to monitor for compliance.
- The District is permitting non-potable water to local sealing contractors.
- Additional staff is assisting in communications and compliance.
- Possible leak notifications are being placed on bills.
- Staff is working on an application for cell phones.
- The meter dashboard on the website is updated monthly.
- The segment of pipeline that is being replaced has historically had leakage. However any savings will be in next year's numbers due to the completion of the project.
- Water districts have leakage, the District is working on lowering leakage.
  - We have leak detection crews.
- Golf courses are aware of the restrictions/prohibitions.
  - One golf course uses potable water the others use non-potable.

President Ellis called for public comment, there were none.

President Ellis moved, and Director Laliotis seconded, that the Board approve staff recommendation. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent.

**WORKSHOPS**

**16. Review the 2014 TDPUD Consumer Confidence Reports (Water Quality Reports).**

Brian Wright provided a presentation which is available upon request.

President Ellis called for public comment, there were none.

Director Discussion:

- Staff did a great job.
- Posting on the website is consistent with the “one click” access and electronic delivery.

Board consensus was to accept and file the report.

#### 17. Water Rate Study Update and Discussion of the Process for Adopting New Water Rates.

Robert Mescher and Shawn Koorn provided a presentation which is available upon request.

Board Discussion:

- The report is clear and easy to read.
- Rate increases are easier on non-budget years.
- There has been a deficit in the pumping zones, this will bring those charges to actual costs.
- Updates will be provided through mid-year budget cycle updates.

President Ellis called for public comment, there were none.

Board consensus was to direct staff to move forward with scenario one.

#### 18. Discussion of Proposed Refinancing of the Water 2006 Refunding Revenue Certificates of Participation (2006 COP).

Robert Mescher provided a presentation which is available upon request.

Board Discussion:

- Requested staff look at target levels when the item is brought back.
- Cannot lock into a rate until all the paperwork is ready.

President Ellis called for public comment, there were none.

Board consensus was to move forward with staff's recommendation.

### **ROUTINE BUSINESS**

President Ellis called for public comment, there were none.

**Treasurer's Report: April 30, 2015.** (Minute Order Number 2015-46)

19. A) Approval of the Fund Balances as of April 30, 2015. Director Laliotis moved, and President Ellis seconded, that the Board approve the treasurer's report for the month ending April

30, 2015. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent.

**19. B) Approval of Disbursements for March 2015.** Director Aguera moved, and Director Laliotis seconded, that the Board approve the disbursements for March 2015. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent.

President Ellis called for public comment, there were none.

**20. Approval of Minutes for April 15, 2015.** Director Bender moved, and Director Aguera seconded, that the Board approve the minutes for April 15, 2015. The motion passed unanimously (4-0) by a roll call vote, Director Wamerdam was absent. (Minute Order Number 2015-47)

President Ellis called for public comment, there were none.

**Closed Session - 7:55 P.M. till 9:05 P.M.**

**21. Conference with Labor Negotiators: Section 54957.6 of the Government Code. District Representative: Michael D. Holley. Employee Representative: IBEW Local 1245.**

**22. Closed Session Pursuant To Government Code Section 54956.9, Anticipated Litigation – No Reportable Action.**

**23. Closed Session Pursuant To Government Code 54956.9(D)(2), Conference With Legal Counsel On Exposure To Litigation: – No Reportable Action.**

**RETURN TO OPEN SESSION**

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 9:05 P.M. to the next regularly scheduled meeting of the Truckee Donner Public Utility District on June 3, 2015 at 6:00 P.M.

**TRUCKEE DONNER PUBLIC UTILITY DISTRICT**

\_\_\_\_\_  
**Bob Ellis, President**

Prepared by \_\_\_\_\_  
**Shanna D. Kuhlemier, CMC, Deputy District Clerk**